



CBIS Business
Compliance
and Excellence

We Provide a Simple, Smart and
Affordable route to Lean Six
Sigma Training and Certification



LEAN
BEGINNER *to*
PRACTITIONER
UPGRADE

The graphic features two circular medals: a silver one with 'LB' and a gold one with 'LP'. The text is arranged to show the progression from a beginner to a practitioner.



CLASSROOM
TRAINING

The icon depicts a classroom setting with a teacher at a whiteboard and three students. The text 'CLASSROOM TRAINING' is positioned below the icon.

WHO WE ARE



At CBIS, we offer classroom training for Lean Six Sigma Yellow Belt, Green Belt and Black Belt courses under accreditation of International Association for Six Sigma Certification (IASSC) and the Council for Six Sigma Certification. We are also Exemplar Global Certified TPECS Provider for the various Lean, Six Sigma, Lean & Six Sigma training courses from introductory to advanced level in compliance with ISO 18404:2015 international standard.

Here is a handful of our clients:



COURSE OVERVIEW



This Lean Beginner to Practitioner Upgrade course prepares participants to perform the role of a Lean Practitioner. The Lean Beginner to Practitioner Upgrade training materials comprise a comprehensive curriculum covering everything within the Lean Body of Knowledge required to successfully complete Lean Practitioner certification.

After achieving this qualification, Lean Practitioner contribute their knowledge and expertise utilising the Lean tools during execution of a project in their work unit as a project manager under supervision of a Lean Leader.

DURATION



2 Full days – 9 am to 5 pm

CERTIFICATION



After passing the knowledge exam and successful completion of the Lean Practitioner Project Portfolio within 6 months, participants will be certified as Lean Practitioner.

The certificate will be granted under Exemplar Global banner according to ISO 18404 international standard and includes the project title.

TARGET AUDIENCE



The Lean Beginner to Practitioner Upgrade certification program is perfect for participants who are already Certified Lean Beginner who wants to upgrade their knowledge to become a Lean Practitioner.

WHAT IS INCLUDED



- ✓ Lean Practitioner Course Material (Hard Copy)
- ✓ Lean Practitioner project templates pack to be used for the Lean Project
- ✓ Lean Practitioner practice test
- ✓ Lean Practitioner Certification Exam
- ✓ Lean Practitioner Project Portfolio
- ✓ Six months project support service

PREREQUISITES



A Lean Beginner or Lean Six Sigma Yellow Belt Certificate issued by an accredited training service provider is a prerequisite for this course. Without this certification, CBIS cannot guarantee the adequacy of the Lean Practitioner training. The Lean Practitioner Body of Knowledge is not covered in detail during this course.



COURSE OUTLINE



Introduction to Lean

- Lean Principles
- Lean Metrics
- Individual and organisational changes
- Ways of Working Lean
 - Respect for People
 - Gemba
 - PDCA
 - Visualisation
 - Standardisation
 - Teamwork
 - Learning by Doing
 - Lean Leadership

Plan

- Lean Improvement approaches
 - Bottom-Up (Value Creation Drivers)
 - Top-Down (Hoshin Kanri)
- Value Creation Drivers
 - Voice of Customer
 - Voice of Process
 - Voice of Business
 - Voice of Employee
 - Regulatory & Compliance
- Lean Project Selection
- Affinity Diagram
- Team, Teamworking, Team Building, Team roles and responsibilities
- Project Planning / Project Management
- Communication Skills and Communication Planning
- Motivation and Motivating Others
- Lean Principles
- Process Mapping Tools
 - Spaghetti Diagram
 - Process Flow Charts
 - Value Stream Map (VSM)
- VSM - Current State
- Flow, Batch Flow Vs. Single Piece Flow
- Bottleneck and Takt Rate Analysis
- Theory of Constraints (TOC)
- Data, Sample and Population
- Data Collection Plan
- Ishikawa's Basic Tools
 - Stratification

Do

- Standardised Work
- Push Vs. Pull System
- Just-In-Time (JIT)
- Process Balancing
- VSM - Future State

Check and Adjust

- Sustainability of improvement
- Workplace Audit



Exemplar
Global



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CONTACT US



Melbourne Office: Level 9, 440 Collins Street Melbourne VIC 3000

T +61 3 8686 9161

Sydney Office: Level 5, 7 Eden Park Drive, Macquarie Park, NSW 2113

T +61 2 8598 8597

Brisbane Office: 9/204 Alice St, Brisbane QLD 4000

T +61 7 3708 3273

Perth Office: 202/37 Barrack St, Perth WA 6000

T +61 8 6165 8840

E info@cbisco.com.au

W www.cbisco.com.au

